

We at Beacon Education Partnership Ltd recognise that our operations may have an impact upon the environment. This might be a direct or indirect impact. Our aim is to protect the environment by implementing best practice and through good management systems. Wherever possible, Beacon Education Partnership Ltd will seek to adopt greener solutions to our activities to minimise our environmental impact.

We will endeavour to:

- Ensure paper and envelopes are re-used or recycled
- Minimise waste when printing and photocopying
- Ensure power usage is minimised by:
  - \* turning off lights when rooms are not in use
  - \* turning off computers and printers when not in use for long periods of time
  - \* heating and cooling systems are only used when absolutely necessary
- Source environmentally friendly supplies for our operations
- Identify and manage hazards and risks to the environment as a result of our day to day operations
- Involve our customers and clients in our environmental management objectives
- Determine targets in order to measure our environmental management objectives.

## **Environmental Management Targets**

1. All paper is re-used (as scrap for notes) or recycled
2. All envelopes are re-used or recycled
3. A reduction in our energy bills in the office
4. Source green alternatives such as ink refills and toner refills for the photocopier
5. All customers are advised of our environmental management policy